



KIOWA TRIBE JOB OPPORTUNITY

The Kiowa Tribe of Oklahoma will be accepting applications for the following position.

Position Title: Ranch Hand	Department: Natural Resource department
Opening date: 02/14/25	Closing date: 02/28/25
# of vacancies: 1	Location: Verden, Oklahoma

POSITION DETAILS:

Status: Full-time	Reports to: Farm and Ranch Manager
Classification: Non-Exempt	Salary Range: \$14.00 per hour - \$17.50 per hour
Division: Tribal Operations	

JOB SUMMARY:

The Farm and Ranch Hand will assist in the daily operations of the Kiowa Tribe's Farm and Ranch Program, ensuring the proper care, maintenance, and management of livestock, crops, equipment, and land. This position will also be responsible for operating and transporting the department's roll-off dump bins using a dually truck, ensuring timely waste disposal and site cleanup. The Farm and Ranch Hand will work closely with Farm and Ranch Manager to maintain an efficient and sustainable agricultural operation while supporting waste management efforts.

RESPONSIBILITIES:

- Assist with feeding, watering, and general care of livestock, ensuring their health and well-being.
- Operate and maintain farm and ranch equipment, including tractor, skid steers, mowers, and fencing tools.
- Perform routine maintenance and repairs on farm infrastructure, including barns, fences, and irrigation system.
- Help with planting, cultivating, and harvesting crops as part of the Tribe's agricultural operations.
- Monitor pastures and grazing areas, ensuring proper land use and livestock rotation.
- Maintain cleanliness and organization of barns, storage areas, and workspaces.
- Oversee the operation, loading, and transportation of roll-off dump bins using a dully truck.
- Haul roll-off bins to and from designated dump facilities, ensuring proper disposal and site cleanliness.
- Follow safety procedures and guidelines for operating heavy equipment and handling livestock.
- Support other farm, ranch, and waste management activities as assigned by the Farm and Ranch Manager.

QUALIFICATIONS: Must possess a High School diploma or GED equivalent. Minimum of one (1) year of experience in farm or ranch operations. Experience operating and maintaining farm equipment. Ability to drive a dually truck and haul roll-off dump bins (CDL preferred but not required). Basic knowledge of livestock care and crop management. Experience with waste management and site cleanup is a plus. Strong work ethic and ability to follow instructions.

REQUIREMENTS: Must possess a valid driver's license (CDL preferred but not required) and be insurable under the Kiowa Tribe's motor vehicle insurance.

Must be willing to submit to and pass a background investigation which displays a good moral character. Must be willing to submit to and pass drug testing. Must be able to lift at least 50 lbs. and perform physically demanding task. Willingness to work early mornings, weekends, and holidays as needed.

HOW TO APPLY: Complete an employment application which is available online at: kiowatribe.org/job-opportunities.

**Submit completed applications to hr@kiowatribe.org or drop off at 100 Kiowa Way, Carnegie, Ok 73015.

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