



KIOWA TRIBE JOB OPPORTUNITY

The Kiowa Tribe of Oklahoma will be accepting applications for the following position.

Position Title: Culture Counselor	Department: KADAP
Opening date: 12/31/24	Closing date: 01/14/25
# of vacancies: 1	Location: Anadarko, Oklahoma

POSITION DETAILS:

Status: Full-time	Reports to: Program Director
Classification: Non-Exempt	Salary Range: \$23.00 per hour - \$26.00 per hour
Division: Health and Human Services	

JOB SUMMARY:

Will be responsible for integrating traditional practices into program curriculum serving Native Americans who are diagnosed with Alcohol use Disorder, Substance Use Disorder, Opioid Use Disorder, Stimulant Use Disorder and/or Co-Occurring Disorder(s). Programs include grant projects funded by multiple funding agencies and sources; program staff will be responsible for strict adherence to all funding requirements.

RESPONSIBILITIES:

- Assist Project Director in the administration of the Tribal Opioid Response (TOR) grant.
- Provide individual and group cultural mentorship and teachings to program participants.
- Provide cultural advisement to program staff.
- Plan, implement, and facilitate various cultural activities to include, but not limited to, sweat lodge, traditional ceremonial practices, land-based medicinal harvesting, language, and other similar culturally responsive programming.
- Facilitate groups and classes related to healing, recovery, and cultural practices to include, art therapy, White Bison/Wellbriety, meditation, and spirituality.
- Coordinate and facilitate prevention and outreach activities in accordance with programming goals and objectives.
- Develop community collaborative partnerships and design and implement training material and sessions on the dangers of substance use.
- Act as a positive role model and mentor for staff, program participants, and community members.
- Will be required to work collaboratively with all other KADAP programs and staff.
- Responsible for assisting in establishing the proper data collection systems and encoding of data for reporting requirements to funding agencies and to the Kiowa Tribal leadership.
- Maintain confidentiality of all program participants.
- Performs other duties as assigned.

HOW TO APPLY: Complete an employment application which is available online at: kiowatribe.org/job-opportunities.

**Submit completed applications to hr@kiowatribe.org or drop off at 100 Kiowa Way, Carnegie, Ok 73015.

QUALIFICATIONS:

- Bachelor's degree in Psychology, Sociology, Criminal Justice, or closely related field. Bachelor's degree may be substituted for equivalent combination of education and experience.
- Two years' experience working with Native American peoples.
- Proficient in Microsoft Office Programs necessary for record keeping and database management.
- Quality verbal and written communication skills.
- Will be required to obtain First Aid and CPR training (employer will provide training).
- Must have knowledge of traditional cultural practices and basic Native language(s) elements.
- Must have knowledge of 12-step and similar recovery programming.

REQUIREMENTS:

- Preference will be given to Kiowa tribal members.
- Must possess a valid Oklahoma driver's license and be insurable under the Kiowa Tribe's Motor Vehicle policy.
- Must be willing to submit to a background check.
- Must be willing to submit to, and pass, drug testing; employment will be contingent upon successful completion.

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